

DIRECTORATE OF EDUCATION; DELHI  
(PLANNING BRANCH)

No.F-DE.DDE(West)/Z-28/86/2977

Dated: 8-5-86

To

✓ The Manager,  
Pusa Public School,  
11/2 Pusa Road,  
New Delhi.

Subject: Grant of recognition to the school from class  
1st to VIII (without aid) w.e.f. academic session  
1986-87 for a day school (single shift).  
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Sir,

With reference to your application on the subject  
cited above, I am directed to grant recognition to your  
school from class 1st to VIIIth (without aid) w.e.f. 1986-87  
session subject to the fulfilment of the following terms &  
conditions:-

1. That the school shall abide by the provisions of Delhi School Education Act & Rules, 1973 framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed and preference shall be given to the students of Pusa Road complex.
3. That the school shall appoint full time qualified and eligible staff for all the classes of the school as per the present norms of the Department.
4. That the school shall equip the Science Lab. as per the norms of the Department and suitable facilities for practical work shall be provided to the students. Sc. material worth Rs.2000/- may be purchased immediately.
5. That a proper library shall be established and facilities for reading-room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student may be added and facilities of reading room may also be provided immediately. More books worth Rs.3000/- may be purchased by the opening of the school immediately.
6. That adequate sports materials shall be purchased & made available to the students immediately.
7. That the school shall strictly abide by the provisions of Sec. 10(i) of Delhi School Education Act & Rules, 1973.

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8. That the enrolment in each section shall not exceed the number of students calculated @ 12 Sq.ft.per students for the available floor area of the classroom and the school shall provide adequate and sufficient accommodation as per the norms of the Dto. of Education, Delhi in each class. Number of the existing sections should not exceed the number of class-rooms of proper size in the school.
9. That the school shall not run any pre-primary and unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at one place. Nursery classes be removed from the premises of the school, if any. No branch of this school shall be run under the banner of the recognised school.
10. That the school shall dispense with the services of unqualified and over-aged staff, if any, immediately.
11. That service contract between the management and the employees shall be executed immediately.
12. That all the facilities prescribed under Rule 50 and 51 of the DSE 1973 shall be made available to the students. Provisions of Rules 6,7 and 9 be strictly observed.
13. That the arrangements for good drinking water shall be made available to all the students as well as to the teachers and sanitary facilities shall also be provided to the students adequately. Health Certificate may be obtained from the local body within a month.
14. That the management of the school shall create a reserve fund of Rs.5,000/- (Rupees Five thousand only) in a joint account in the name of the Director of Education and the manager of the school in any scheduled bank within a month.
15. That the violation of any instruction/orders/conditions/rules and regulations of the Department shall lead to the withdrawal of recognition of the school. That class IX shall not be added to the school without the prior permission of the Director of Education, Delhi.
16. That the school society shall apply for the allotment of land and will construct the building as per specifications.

17. That a report about the fulfilment of the above conditions giving the extent to each condition is fulfilled shall be sent to the Education Officer every six month.

Yours faithfully,

*K. Ahluwalia*  
(K.AHLUWALIA)

ADDITIONAL DIRECTOR OF EDUCATION(SCH)  
DELHI

No.F-DE/DDE(West)/Z-28/86/2978-85 Dated: 8-5-86

Copy forwarded to the followings:-

1. DDE(Distt.West)
2. E.O.Z-28
3. D.D.E.(U.)
4. D.D.E.(T)
5. R.O.(Stat.Unit)
6. Master file (Plg.Branch)
7. Concerned file
8. Puse Public School, Pusa Road, New Delhi.

*K. Ahluwalia*  
9.5.86  
(K.AHLUWALIA)

ADDITIONAL DIRECTOR OF EDUCATION(SCH)  
DELHI.

*[Signature]*

DIRECTORATE OF EDUCATION DELHI  
(PLANNING BRANCH)

Old Sectt., Delhi.  
Dated: 10-4-87

No.F.Zone-28/DW/87/3002-Pkg

To

The Manager,  
Pusa Public School,  
11/2, Pusa Road,  
New Delhi.

Sub:- Upgradation of school from Middle to Secondary w.e.f.  
academic session 1987-88 (without aid).

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Sir,

With reference to your application on the subject cited above, I am directed to convey the approval of the Director of Education, Delhi for the upgradation of the existing ~~in~~ Middle School to Secondary level with effect from 1987-88 session subject to the fulfilment of the following terms and conditions:-

1. That the school shall abide by the provisions of Delhi School Education Act and Rules framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed.
3. That the school will meet the additional liability of secondary classes.
4. That the school shall establish and equip the two Science Labs as per the norms of the Department/CBSE and shall purchase adequate Science material/equipments by May, 1987.
5. That a proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student may be added.
6. That adequate sports materials shall be purchased and made available to the students immediately. More material shall be purchased immediately.
7. That the school shall strictly abide by the provisions of Section 10(i) of the Delhi School Education Act & Rules 1973 and payment shall be made through crossed cheques.
8. That the enrolment of each section shall not exceed the number of students calculated @ 12 sq.ft. per student for the available floor area of the classroom and the school shall provide adequate and sufficient accommodation

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as per the norms of the Directorate of Education in this regard. Number of sections should not exceed the number of existing classrooms of proper size in the school and each classroom, Science Lab and Library rooms may be fitted with proper electrical appliances.

- 9. That the school shall not run any unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the above address only. Nursery classes be removed from the premises of the school immediately. That the school shall obtain the fresh Health Certificate from the M.C.C.P.
- ✓ 10. That the school shall dispense with the services of unqualified and overaged staff, if any, immediately.
- 11. That the service contract between the management and the employees shall be executed immediately.
- 12. That all the facilities prescribed under Rule 50 & 51 of the DSER, 1978 shall be made available to the students.
- 13. That the arrangements for good drinking water shall be available to all the students as well as to the teachers and sanitary facilities shall also be provided to the students adequately. Health Certificate may be obtained from the Local Body within a month.
- 14. That the management of the school shall create a Reserve Fund of Rs.10,000 (Rupees Ten thousand only).
- 15. That the violation of any instructions/orders/conditions/rules and regulations of the Department shall lead to the withdrawal of recognition of the school.
- 16. That the school society shall obtain land from the DDA and will construct the building as per the specifications of the Department within a period of three years.

Yours faithfully,

*(Signature)*  
K. SHUKLA

JT. DIRECTOR OF EDUCATION (PLG)  
Dated: 14-6-87

No. F. Zone-28/D-W/87/3003 to 3011

Copy to:- 1. DDE(West) 2. EO Zone-28 3. DDE(Act) 4. DDE(CW)  
 5. RO(Stat. Unit) 6. Secy, CBSE, 2/42, Sarai Vihar, Darya Ganj, N.D.  
 7. Master File(Plg. Pr.) 8. Concerned File.

*(Signature)*  
K. SHUKLA

JT. DIRECTOR OF EDUCATION (PLG): DELHI

To

✓  
The Manager,  
Pusa Public School,  
'M'Block, Vikaspuri,  
New Delhi.

Sub:- Upgradation of school from Secondary to Sr.Secondary stage w.e.f. 1999-2000 academic session without aid. (ARTS & COMMERCE STREAM)

Sir,

With reference to your application on the subject cited above I am directed to convey the approval of the Director of Education Delhi for the upgradation of the Existing Secondary School to Sr.Secondary school level without aid w.e.f. 1999-2000 session subject to the fulfilment of the following terms and conditions:

1. That the school shall abide by the provision of DSEA & Rules 73 framed thereunder as well as the instructions issued from time to time.
2. That the school admit students without any discrimination of caste and creed.
3. That the school shall meet the additional liability of classes.
4. That a proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student shall be purchased and made available to the students.
5. The adequate sports material shall be purchased and made available to the students.
6. That the school shall strictly abide by the Provisions of Section 10 '1' of the DSEA & Rules 73.
7. That the school not run any unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the premises of the school immediately.
8. That the school dispense with the service of unqualified and over aged staff, if any immediately.
9. That the service contract between the Management and the employees and over aged staff, if any immediately.
10. Fresh Health Certificate from MCD be obtained and produced to EO for verification.
11. The Management Committee shall regulate the functioning of school strictly in accordance with the provisions of DSEA & Rules 73.

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12. Managing Committee of the school shall not increase fee in future academic session without prior approval of Director of Edn. which is a mandatory requirement under sub section 3 of section 17 of DSEA & Rules 73.
13. That all the facilities prescribed under rules 50 and 51 of the DSEA & Rules 73 shall be made available to the students.
14. Proof to effect that qualified staff has been appointed as per rules be provided for the certification to EO.
15. That staff has been paid all arrears and being paid as per Fourth Pay Commission. Proof be given to EO for verification.
16. That the arrangements for good drinking water shall be made available to all the students as well as to the teachers and sanitary facilities shall also be provided to the students separately. Health certificate may be obtained from the local body within a month.
17. That the school shall comply with the norms of the CESE for affiliation for examination purposes.
18. Medical facilities/leave TC bonus, Teaching allowances, CPF etc. be paid since recognition of school.
19. Prevalent fund register be maintained and cash book be complete and shown to EO of the Zone concerned for verification from time to time.
20. That the Management of the school shall create a Reserve Fund of three months salary of staff.
21. That the violation of any instructions/conditions/rules and regulation of the department shall lead to the withdrawal of recognition of the school.
22. That report about the fulfilment of the above conditions shall be sent to the EO every six months.
23. They will not increase the number of students per class beyond 40 students.

Yours faithfully,

(DR. R. K. SHARMA)

DEPUTY DIRECTOR OF EDUCATION: DISTT. WEST

Dated: - \_\_\_\_\_

No. DDE-113(169)/Z-18/98/

Copy to :-

1. Addl. D. S. Old Sectt. Delhi.
2. Addl. D. S. Admn. Old Sectt.
3. JDE Plg. Old Sectt. Delhi.
4. DDE 'C' W. Old Sectt. Delhi.
5. E.O. Zone.
6. DDE Act, Old Sectt. Delhi.
7. R.O. State Unit.
8. Secretary to EC Edn.
9. Secretary CBSE, Preet Vihar Delhi.
10. Personal Branch of DDE 'W' purpose.

(DR. R. K. SHARMA)

DEPUTY DIRECTOR OF EDUCATION (WEST-B)